

Anita Howe's

Natural Horsemanship for Natural Gait

Clinic Hosting Contract

Contact-

Email Anita at ajh@howetheywalk.com or **816/686-7748** to discuss details and scheduling. This contract is to hire Anita Howe for a per day rate plus expenses to conduct an educational equestrian clinic. Please contact her directly through email or by phone to discuss the clinic you wish to host/sponsor.

Clinician Costs-

Anita offers a variety topics and schedules for you to customize your clinic. Total package will depend on topic(s) and number of days. There is a minimum speaking appearance fee of \$500 per day plus expenses. Additional *partial* days may be negotiated at a fraction or hourly rate. Participation clinics/Participant fees are at your discretion as host. [Optional "Per Rider Contract Agreement"] Under this contract, as host/sponsor, you can decide minimum participant numbers so long as the appearance fee is met. Normal participation is limited to 8 riders per day, and Anita reserves the right to cap participation numbers at 10 riders per day in order to maintain a high degree of safety and assure quality of individual attention. If your needs exceed this figure, please call Anita to discuss.

There is a \$200.00, non-refundable booking fee required. In the event of a cancelation for any reason *by the host*, any travel expenses having been prepaid by Anita will become due in full upon submission of those expenses to the host.

Travel, meals and lodging expenses are in addition to clinic fees. These expenses can be estimated as closely as possible prior to the signing of this contract for services. Actual costs for travel (airfare or mileage, parking, car rental or taxi if needed), lodging and per diem meals will be billed at the beginning day of the clinic and payment for these is to be paid in full at the close of the clinic. *Any travel expenses paid or absorbed directly by the host/sponsor should be deducted. This can include lodging, commute, airfare or group meals.*

- Daily meal per diem is set at \$25/day or \$15/per meal.
- Remote parking at Kansas City airport is currently \$6 per day including travel days.
- Mileage rates for those clinics Anita drives to clinic location is 50 cents per mile.

Host/sponsor Profit-

As the host/sponsor, you decide on the actual participant and auditor fees you will charge for the clinic. All monies collected in excess of those due the clinician to cover fees and

expenses are for the profit and benefit of the host/sponsor. This will include all auditor fees collected.

Video and Audio Taping -

Host/sponsor, participants and auditors will not be allowed to videotape or audiotape clinic proceedings. Still photographs are allowed. Anita reserves the right to videotape clinic activities and to use the tape for promotional or commercial purposes.

Concessions, Vendors and Amenities -

If you wish to offer a concession for refreshments all profits from that would be retained by you, the host/sponsor. Anita reserves the right to promote and sell equipment, videos, books or any other items at the clinic. Any vendors invited by host to sell or promote merchandise or services at the clinic must be approved by Anita prior to the start of the clinic.

Host/sponsor is solely responsible for providing personal hygiene/restroom facilities and meeting all state and local ordinances for having an event of this kind.

Advertising -

As a clinic host you are expected to locally promote and advertise the clinic in order to maximize attendance. Anita will likewise promote said event to all personal contacts and online websites. Host/sponsor can choose any advertising venue they wish but will bear any advertising costs incurred. Information flyer templates for local circulation and posting are available upon request.

Registration -

As host/sponsor you will handle clinic registrations and *provide prior notice that liability releases must be signed by all participants*. Any questions you cannot answer can certainly be forwarded to Anita. If potential participants exceed maximums for a clinic, a "waiting list" should be kept in case of cancellations. Registered participants who cancel within seven (7) days of the clinic will forfeit their fees unless another participant is willing to take their place or the event is cancelled by the host/sponsor. In the event of a cancellation by the host, for any reason, the non-refundable booking fee will be forfeit and kept by Anita Howe. Host/sponsor further agrees to cover any travel expenses *prepaid* by Anita Howe in advance of host notification of cancelation.

Facility-

You should have a facility that can handle the number of horses and riders you expect to attend, as well as room for parking their vehicles and trailers. Horse facilities should include an enclosed riding arena; covered arena is preferable in case of rain. The arena should have good footing, sound fencing and easily workable, secure gates. You should be able to assist participants in providing temporary stabling, or directing them to stabling options for their

animals if the clinic is scheduled for more than a one day affair. Auditor seating is optional, tell them if they need to bring lawn chairs.

Insurance and Liability Releases-

In this day and age of frivolous litigation and an unwillingness of some to accept personal responsibility for their decision to engage in an activity, insurance coverage by the host/sponsor is highly recommended. Many facilities will require an event policy or rider for the clinic to cover the clinic and Anita's appearance as the clinician at your facility.

Horsemanship and its practice is inherently and potentially a harmful and/or deadly activity. No one can guarantee that a horse will not harm a participant - no one can guarantee that a horse will not be harmed. THERE ARE NO GUARANTEES ABOUT SAFETY! Participants should wear helmets and use safe equipment and apparel, as appropriate to the clinic activities. Anita reserves the right to excuse any participant, without refund of their fees, if their horse demonstrates unruly behavior that she deems dangerous to itself or others. Also if riders will not or cannot follow directions or has unsafe equipment, dress or attitudes. Auditors watch at their own risk but we reserve the right to have anyone behaving in an unsafe manner removed from the clinic site.

A Natural Horsemanship for Natural Gait Clinic release of liability form will be provided for all registered participants to sign before taking part in, or watching, the clinic. Liability releases are to be signed by all participants, including the host/sponsor. These will be provided by Anita Howe for liability purposes with regard to herself, you and all parties involved in providing this clinic. Anyone not willing to sign these waivers will not be allowed to participate and no refunds will be made on any monies paid as of the commencement of a clinic for withholding signature.

I acknowledge I have read, understand and agree to all terms stated above:

Signature: _____

Print _____

Date: _____

Mail original to Anita Howe along with booking deposit to:

Anita Howe
Howe They Walk Farm
9969 Highway D,
Napoleon, MO 64074